

## MEETING OF STANDING COMMITTEES

Community Center

July 18, 2022

The meeting of Standing Committees met at the Community Center at 5:36 p.m. on July 18, 2022, with the following Committee persons in attendance: Councilmembers Susan deBuhr, Kelly Dunn, Daryl Kruse, Simon Harding, Dustin Ganfield, Gil Schultz, and Dave Sires. Staff members from all City Departments and members of the community attended in person.

### Administration Committee:

Chair Dunn called the meeting to order and introduced the only item on the Administration Committee agenda, City Council Meeting Procedures and introduced Mayor Green. Mayor Green gave a brief overview of the two additional change requests for Council Meeting Procedures. Chair Dunn opened for questions from Council; Councilmembers discussed changes and came to the consensus on the below items.

1. Rename the Standing Committees to: Administration, Finance & Business Operations, Public Safety, Community Development, Public Works and Committee of the Whole.
2. Limit on remarks (Rule 4.14) – Consensus: each member shall limit remarks to a reasonable length. Remove, as determined by the presiding officer.
3. Council referrals presented in writing (Rule 8.2) - Consensus is to change to: Except for the exigent circumstances in Rule 8.4, all council referrals requests should (instead of shall) be provided to the City Clerk in writing no later than 5:00 pm on the Monday prior to the next regular council meeting. The request should (instead of shall) contain sufficient information to enable the council to determine if the request merits referral to a council standing committee, a city board or commission, or to staff for further consideration.

### Community Relations & Planning Committee:

Chair Ganfield introduced the first item on the Community Relations & Planning Committee agenda, Cedar Falls Rotary Memorial Plaza – West 1<sup>st</sup> Street and introduced Mike Butler & Gale Bonsall. Mr. Butler & Mr. Bonsall stated the Rotary will be turning 100, February 2024. The Rotary would like to celebrate with a bike path and memorial to Essential Workers between the Little Red School House and the Behrens Rapps Station on First Street. Materials will be paid for by Rotary fundraising. Mr. Butler & Mr. Bonsall stated the levee will be avoided, 2-3 trees may need to be removed and the current signs and bench will be relocated. Councilmembers discussed concerns with removal of the trees; consensus by Council was to recommend to staff to work with CF Rotary on the project and save the trees if possible but shall replace any trees that are removed.

Chair Ganfield introduced the second item on the Community Relations & Planning Committee agenda, Private Shared Parking Requirements and introduced Karen Howard, Planning & Community Services Manager. Ms. Howard gave an overview of current zoning regulations for off-site shared parking options, on-street parking as shared parking and time of day rules for shared parking. Councilmembers discussed concerns with 600' walking distance in the shared parking section and on-street public parking directly abutting the project site counting toward the shared parking requirement. Council discussed various other potential distances that might be acceptable. Councilmembers consensus is to refer the shared parking regulations to the Planning & Zoning Commission, with consideration including but not limited to the location and time of day rules for shared parking in Downtown.

### Public Works Committee:

Chair Schultz introduced the only item on the Public Works Committee, West 12<sup>th</sup> Street Speed Limit – Barnett Drive to Union Road and introduced David Wicke, City Engineer. Mr. Wicke informed Councilmembers of the traffic study that is being conducted between Barnett Drive to Union Road. The posted speed limit is 45 mph, the 2007 data shows the 85<sup>th</sup> percentile of speed (safest % of speed that motorist feel comfortable traveling) at 47.82 mph (Westbound), 49.28 mph (Eastbound) and in 2018 data shows the 85<sup>th</sup> percentile at 46.87 mph (Westbound), 43.37 mph (Eastbound). Mr. Wicke stated within the last 10 years 6 accidents have occurred and if a significant decrease or increase is implemented and the 85<sup>th</sup> percentile is not factored in this decision could impact accidents to increase or decrease on this minor arterial roadway. In 2009 around 2,400 motorist per day traveled this roadway and in 2017 around 2,500 motorist per day. Mr. Wicke stated data of the traffic study should be complete within 2-4 weeks, pending acceptable data. Councilmembers discussed crosswalks, volume of motorists, different radar trailers and requested a radar trailer be placed on 12<sup>th</sup> Street when school starts. Councilmembers consensus is for staff to present data/report when traffic study is complete.

Meeting adjourned at 7:19 p.m.

Minutes by Kim Kerr, Administrative Supervisor